

POLICY TITLE: Management Personnel

ADOPTION/LAST REVISION: Adopted June 11, 1996, Reviewed October 10, 2000, Revised April 9, 2002;
July 15, 2021

A. Management Personnel include the following:

- Library Director
- Adult Services Supervisor
- Youth Services Supervisor
- Library Systems Analyst
- Technical Services Supervisor/Assistant Director
- Circulation Supervisor

B. Section Heads of the Library shall include:

- Adult Services Supervisor
- Youth Services Supervisor
- Technical Services Supervisor/Assistant Director

C. The appointed positions listed in Section A of this policy are considered to be exempt from coverage of the Fair Labor Standards Act on the basis of meeting the criteria set forth for the categories of executive, administrative, or professional staff.

D. Persons who are in any of the positions listed in Section A are considered salaried. Each year, salaried wages are adjusted based upon available funds and the person's job performance.

E. Salaried individuals do not receive overtime pay.

Reference: City of Marshfield Policy 3.135