

MARSHFIELD PUBLIC LIBRARY

POLICY NUMBER: 4.165

POLICY TITLE: Interview Expenses

ADOPTION/LAST REVIEW: 8-13-96

A. When appropriate, the Marshfield Public Library will pay for meals, mileage or lodging for candidates being considered for employment in a position assigned to the management pay plan.

B. Under normal circumstances, overnight lodging will not be permitted for candidates residing within 100 miles of the City.

C. All requests for reimbursements will be accompanied by receipts and approved by the Director. The Library Board shall approve reimbursements for Director candidates.

Reference: City Policy 3.165