

MARSHFIELD PUBLIC LIBRARY

POLICY NUMBER: 4.350

POLICY TITLE: Absence Without Permission

ADOPTED/LAST REVISION: 6-11-96

Any employee absenting himself/herself without permission of their supervisor, or the supervisor in charge, shall be subject to disciplinary action and may be discharged. After three (3) consecutive days of absence without leave, the Library Director may declare the employee's position vacant and his/her employment terminated.

Reference: City Policy 3.350